

# **LICKS AND STICKS**

## **Privacy Policy**

Licks and Sticks is committed to protecting and respecting your privacy and security and this Privacy Policy governs the use of your personal data.

Licks and Sticks Dog Boarding and Day Care is based at Bugley Court, Gillingham, Dorset, SP8 5RA and is responsible for the [www.licksandsticks.co.uk](http://www.licksandsticks.co.uk) website.

### **Data Controller**

Licks and Sticks is the "Data Controller" for the purposes of the Data Protection Act 1998 and the General Data Protection Regulation (GDPR) 2018.

By providing your data to Licks and Sticks you will be deemed to have consented to use of such data by us as set out in this Privacy Policy

**If you do not agree with the use of your personal data as set out in this Privacy Policy you should not submit your information to us, in which case we will not be able to have your dog/s to stay with us.**

### **Storage of your information**

Licks and Sticks will store only your contact information on a database and all detailed booking information relating to you and your dogs will be held in hard copy only to be kept in locked secure storage unless your dog/s are in residence and your details are in active use.

### **Processing of your information**

Your information may be used in the following ways:

- To discuss bookings and arrangements with yourself or your nominated 3<sup>rd</sup> party
- To update information
- To provide information in event of veterinarian intervention being required
- To send you news and information of events or activities organised by Licks and Sticks
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### **Third parties and your information**

In relation to the uses set out above, your personal data may be shared with third party organisations that might be appointed to assist Licks and Sticks. In such an event we shall endeavour that the recipient of your personal data use appropriate security measures to protect your personal data in line with the requirements set out in the GDPR.

### **Changes to your information**

Licks and Sticks will keep your information for a limited period of time, based on time lapsed between your dog's/s' last visit **or** in the event that new details are required in which case an updated form will need to be completed **or** should you inform us that you no longer have your dog **or** that you have moved away and will no longer require our services.

**This Privacy Policy may change, in which case we will notify you.**